



# ROLAND-STORY MIDDLE SCHOOL

206 South Main Street, Roland, Iowa 50236 | Phone: (515) 388-4348 Fax: (515) 388-4435  
*rolandstory.school*

**Brian Town**  
Principal

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**Kristin Greenfield**  
School Nurse

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**Erin Handsaker**  
School Counselor

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**Sarah Jensen**  
Secretary

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**Angela Kowalke**  
Secretary

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**District Office**  
(515) 733-4301

**Matt Patton**  
Superintendent

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**Jeff Wellik**  
Transportation  
Director

(515) 708-1494

## START/DISMISSAL TIMES 8:30-3:30

We ask that students not enter the building until 7:45 for supervision purposes.

## ATTENDANCE

The school requires the following if your child will be absent or tardy:

**Parents** are required to please contact the school office by either:

- **Phone:** (515) 388-4348
- **Email both:**  
Mrs. Jensen  
[sjensen@roland-story.k12.ia.us](mailto:sjensen@roland-story.k12.ia.us)  
Mrs. Kowalke  
[akowalke@roland-story.k12.ia.us](mailto:akowalke@roland-story.k12.ia.us)
- **Written note** with student

**Students** are required to communicate with their teachers and discuss any assignments that must be made up during their absence.

The school may require a doctor's note after absences that accumulate to 10 days to excuse future illness-related absences.

## MEAL ACCOUNT

Each student is assigned a meal I.D. number. To deposit money into your child's account online, please visit our website for a link to our online payment system, or send money to the school office with your child. Money will not be accepted in the cafeteria. Lunch and breakfast menus are posted monthly on our website.

Breakfast is served from 7:45 a.m. to 8:15 a.m.

## PARENT PICK-UP/DROP-OFF

To increase student safety, our Parent Pick-Up is located on Elm Street on the north side of our building.

## NURSE

Our school nurse, Mrs. Greenfield, works at the middle school Monday through Friday. All prescription medication is kept locked in the nurse's office and may not be stored in student lockers, backpacks, or anywhere else.

## CHROMEBOOKS

Each student is assigned a Chromebook to be used throughout the year. Students are required to review the 1:1 Device Handbook and sign a form acknowledging the privilege and responsibility of Chromebook use. Fines are collected if student damage to the Chromebook occurs (ex., \$50 for cracked screen).

## STUDENT DRESS

Students are expected to dress appropriately and use proper hygiene. Any attire that attracts undue attention and causes disruption is not acceptable. Students inappropriately dressed will be required to change clothing, turn clothing inside out, or cover up inappropriateness.

**Unacceptable attire includes:** shoulder or midriff-baring tops, short shorts, hats and bandanas, and clothing with inappropriate graphics or words.

## CELL PHONES

**Cell phones must be kept in lockers at all times.** Parents, please contact the office should you need to talk with your child. Students may use the office phone to contact parents.



## PARENT-TEACHER CONFERENCES

**In the Fall**, parents may sign up online for conferences through [myschoolsystems.com](http://myschoolsystems.com). The link will be activated in October. Conferences are 15 minutes in length. Stay tuned for more information.

**In the Spring**, conferences are by invitation only. Should a teacher request a conference, you will be notified with a letter in the mail.

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## REPORT CARDS

Report cards are distributed at the end of each quarter. All report cards are sent home with students except the final report cards of the year, which are mailed. Mid-Term reports are e-mailed home for those students earning a D or an F.

## POSITIVE REFERRALS

Positive Referrals are awarded by RSMS staff members to students who have gone above and beyond what is expected. Mr. Town reads them aloud to the student and a copy is given to bring home to parents. We are excited about recognizing our students for the amazing things they do in our building each day! We follow the Norse Code: Caring, Respect, and Responsibility.

## 7TH AND 8TH GRADE ATHLETICS

**Physicals are required** before athletes can begin practice and are considered current for 13 months. Athletes and parents are also required to sign an athletic acknowledgement form and concussion fact sheet.

**Shuttle Bus Transportation** will be provided for athletes after practices. The times and locations of these bus schedules will be posted on our Middle School website each week.

**Athletic schedules** are available at [heartofiowaconference.org](http://heartofiowaconference.org). Our school website has a link to this site, which is the most up-to-date source for event information.

## HEART OF IOWA CONFERENCE WEBSITE

[heartofiowaconference.org](http://heartofiowaconference.org)

This website is kept current with all of the latest Roland-Story information including schedules, event locations, and maps for grades preschool-12.

## DAILY ANNOUNCEMENTS/BULLETIN

To sign up to receive our daily bulletin via e-mail, visit our Middle School website. Simply click on "Email Notifications" in the red tool bar.

## LOST & FOUND

Items will be placed on the lost and found table outside the office. Unclaimed items will be bagged and taken to Goodwill at the end of each quarter.

## LOCKERS

Each student is assigned a locker and is responsible to keep it locked and memorize their combination. A second locker for PE/Athletics is also issued to 7th and 8th graders. Students are solely responsible for keeping valuables locked up during and after school hours.

## SECURE BUILDING

Having a safe learning environment is our number one priority. In order to accomplish this, all doors except the main office entrance are locked during the school day. All visitors must enter through the main office, provide a government-issued photo ID, and receive a visitor's badge.

## NORSE STRONG

Norse Strong time is each day from 8:30-9:00. During Norse Strong, our teachers are focused on helping students with skill development in the areas of reading and math. Students also have the opportunity to be a part of service projects, team-building activities, school-wide events and stem activities.

## POWERSCHOOL

PowerSchool is a great way to monitor your student's grades. To log-on to PowerSchool, visit the school webpage and find the link on the red tool bar. You will receive your PowerSchool access ID and password from the school in a summer mailing. The PowerSchool app is also available for download through the AppStore and Google Play. Our district code is BMZK.

## NORSEMEN FOOD PANTRY

A food pantry is available to all of our district families. We offer non-perishable food items, frozen food, dairy products and produce, as well as a variety of paper products and cleaning supplies. Please contact the Middle School for current hours of operation.